



प्रधान मुख्य आयकर आयुक्त का कार्यालय, आन्ध्र प्रदेश एवं तेलंगाना
Office of the Principal Chief Commissioner of Income Tax, Andhra Pradesh & Telangana
10वीं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद-500004
10th Floor, 'C' Block, IT Towers, AC Guards, Hyderabad-500004
टेलिफोन/Tel. No040 - 23425474, फैक्स/Fax 23241427, 040-23240403

F. No. Pr.CCIT/4(9)/Estt/2023-24

Date: 27/02/2024

Sub: Establishment – I.T. Department, Hyderabad – **Transfers and postings of ITIs - orders – Issue of – Regarding.**

ORDER NO : 21 of 2024

The transfer and posting of the following **Inspector of Income Tax** is hereby ordered with immediate effect and until further orders.

SL. NO.	NAME OF THE OFFICIAL (Sri/Smt./Ms.)	TRANSFERRED FROM	TRANSFERR ED FROM STATION	TRANSFERRED TO PRCCIT/CCIT/DGIT/ RCIT/ CIT CHARGE	TRANSFERRED TO STATION
1	OIL RAJASHEKHAR REDDY	PR.CCIT, AP & TS, HYDERABAD	HYDERABAD	PR.CIT(AU)-1, HYDERABAD	HYDERABAD

2. The concerned PR.CIT shall make necessary posting in respect of the official who is posted in their charge without changing the station, under intimation to this office.

3. The Head of Office is required to relieve the official under orders of transfer positively by **28.02.2024.**

4. In case, any official is being proposed to be retained beyond the above mentioned date, the Head of office shall take prior written approval from the Pr.CCIT, AP & Telangana.

5. The official under orders of transfer shall not be granted Earned Leave by the Competent Authority under whom they are presently working. Leave applications, if any, may be forwarded to the new place of posting for necessary action.

6. The Head of Office is directed to send separate compliance report on relieving and joining of officials from/to their offices latest by **01.03.2024** for updating the data in records. The Head of Office should certify in the compliance report that proper handing over note has been given to the successor at the time of relieving of official. It is also to be noted that the APARs of the officials reporting to the officers concerned are completed and duly forwarded.

7. **As per clause IV of Transfer Policy for Group 'B' (Non Gazetted) & Group 'C' Officials (Other than Staff Car Drivers) of Income Tax department, AP & Telangana Region, unless the transfer order is cancelled either suo-moto or on representation, before the due date of relieving the transferee shall be considered as deemed relieved on the due date given in the transfer order. It is clarified that representation made against the transfer shall not confer any right whatsoever on the official to continue at the previous post in defiance of the transfer order. In view of this, if any of the Official is not relieved by due date, he/she shall be deemed relieved by next working day.**



(Handwritten signature)

8. This is issued with the prior approval of the Pr. Chief Commissioner of Income Tax, AP&TS, Hyderabad.

Sd/-

(के. रविकिरण /K.RAVI KIRAN)
आयकर आयुक्त (प्रशासन एवं करदाता सेवाएँ),
Commissioner of Income Tax (Admn. & TPS),
आन्ध्र प्रदेश एवं तेलंगाना / Andhra Pradesh & Telangana.

प्रतिलिपि/ Copy to:

1. The Official concerned.
2. The Pr.CIT(AU)-1, Hyderabad.
3. Personal file/Data Base File
4. All sections in O/o. Pr.CCIT, Hyderabad



D. Venkateswara Rao
(D.VENKATESWARA RAO)
आयकर उपायुक्त (मुख्या) (प्रशासन)
Dy. Commissioner of Income Tax (Hqrs.) (Admn.)
प्रधान मुख्य आयकर आयुक्त का कार्यालय, हैदराबाद
O/o. Pr.CCIT, AP & TS, Hyderabad